



EXHIBIT W
SAYRE AREA SCHOOL DISTRICT
FINAL READING/POLICY REVIEW

Book	Policy Manual
Section	100 Programs
Title	Lesson Plans
Number	111
Status	Active
Adopted	February 13, 2012
Last Revised	October 8, 2018

Authority

To ensure consistency and continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans. [\[1\]](#)

Delegation of Responsibility

To facilitate more effective instruction, lesson plans must be prepared in advance. Lesson Plans will be inspected and must conform to established guidelines.

Teachers shall make thorough preparation for all daily lessons and shall prepare written or online plans reflecting such preparation.

Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue the instructional program or provide a meaningful educational alternative that relates to the subject area.

Plans must be made available to substitute teachers at all times.

Legal 1. 24 P.S. 510

Last Modified by Tammy L Shedden on October 8, 2018