

**Work Session/Regular Board Meeting
June 20, 2016**

MINUTES

NOTE: A **finance meeting** will be held at **6:00 p.m.** The executive session will immediately follow the finance meeting.

Notice from the Board President: All votes will be roll call votes. All roll call votes will be by acclamation unless requested otherwise by one or more Board members including the Board President. In the absence of such a request and in the absence of a “nay”, “I object”, or “I abstain” by one or more Board members, all Board members present will be recorded as voting in the affirmative.

The Board of Directors of the Sayre Area School District began their meeting at 7:05 p.m. with the following in attendance: Debra Agnew, Kenneth Bentley, Ron Cole, Andrew Hickey, Kay Husick, Rick Jennings, James Osborn, Peter Quattrini and Don Skerpon. Administrators present were: Dr. S. Griggs, D. Handrick, M. Murrelle and S. Moore.

- i. Redskin Spotlight Awards - None to report
- ii. Chair to recognize any resident or taxpayer of the school district wishing to address the meeting
 - a. Title I or Title II programming?
 - b. Any other matter of concern or interest properly raised in public session?

I. Instruction

A. Personnel

1. Additions/Deletions to the 2015-2016 Substitute Lists – None to report
2. Creation of a Director of a Special Education Position

On a motion made by K. Husick and seconded by D. Skerpon:

RESOLVE THAT THE BOARD APPROVE THE CREATION OF A FULL-TIME DIRECTOR OF SPECIAL EDUCATION POSITION TO BEGIN AS ARRANGED BY THE SUPERINTENDENT.

On the motion, all voted yea. Motion #1 carried

3. Retirement of Industrial Arts Teacher

On a motion made by D. Skerpon and seconded by R. Cole:

RESOLVE THAT THE RETIREMENT OF MICHAEL BEZOTTE, INDUSTRIAL ARTS TEACHER, BE ACCEPTED EFFECTIVE AUGUST 19, 2016.

Note: Michael has been working at the Sayre Area School District for twelve and one-half years.

On the motion all voted yea. Motion #2 carried.

B. Students

1. Principals' Reports - Mrs. Murrelle reported Sixth Grade Graduation was well attended, and she is working to submit the Government Programs materials by June 30, 2016. Mr. Handrick stated the Forensics Team competed well in Salt Lake City, Utah.
2. Adapt Pharma School Narcan (Naloxone) Grant Program - Dr. Griggs briefly described this program developed to enhance safety for students and visitors by having Naloxone available.
3. Educational Improvement Tax Credit (EITC) Grant of \$4,000.00 - Dr. Griggs announced

a grant has been received in the amount of \$4000 to be used to partially offset the costs of the author in residence in 2016-2017.

4. Donation of \$1,500.00 from Teresa Hennessey to be used towards a Sayre Area School District bullying prevention program. Ms. Hennessey presented a check to Dr. Griggs and thanked Mrs. Murrelle and Mr. Handrick publicly for working with her son, Adam, when he was a student.

II. Operations

- A. Buildings and Grounds - Mr. Bunker updated the Board on installation and work underway regarding the boilers, window replacement and general maintenance activities.

- B. Finance

1. Financial Reports

- a. Transfers

- (1) Routine

On a motion made by K. Husick and seconded by K. Bentley:

RESOLVE THAT THE TRANSFERS LISTED IN EXHIBIT A BE APPROVED AS PRESENTED.

On the motion, all voted yea. Motion #3 carried.

- (2) Year-End

On a motion made by K. Bentley and seconded by K. Husick:

RESOLVE THAT THE BUSINESS MANAGER BE AUTHORIZED TO MAKE THE NECESSARY YEAR-END BUDGET TRANSFERS IN PREPARATION FOR THE ANNUAL AUDIT.

On the motion, all voted yea. Motion #4 carried.

- b. Bills

On a motion made by K. Bentley and seconded by R. Cole:

RESOLVE THAT THE BILLS PAID/BILLS FOR PAYMENT LISTED IN EXHIBIT B BE RATIFIED/APPROVED AS PRESENTED.

On the motion, all voted yea. Motion #5 carried.

- c. Treasurer's Reports

NO ACTION NECESSARY. SEE EXHIBIT C.

2. Tax Reports

On a motion made by K. Bentley and seconded by K. Husick:

RESOLVE THAT THE TAX REPORTS PRESENTED IN EXHIBIT D BE APPROVED AS RECOMMENDED BY THE BOARD SECRETARY/BOARD TREASURER.

On the motion, all voted yea. Motion #6 carried.

3. Homestead/Farmstead Adoption

On a motion made by K. Bentley and seconded by R. Cole:

RESOLVE THAT THE ENCLOSED HOMESTEAD/FARMSTEAD RESOLUTION BE ADOPTED AS PRESENTED IN EXHIBIT E.

On the motion, all voted yea. Motion #7 carried.

4. 2016-2017 Final General Fund Budget Adoption

On a motion made by K. Bentley and seconded by K. Husick:

RESOLVE THAT THE FINAL GENERAL FUND BUDGET FOR FISCAL YEAR 2016-2017 BE APPROVED AS PRESENTED IN EXHIBIT F (WILL BE HAND CARRIED).

On the motion, all voted yea. Motion #8 carried.

5. Tax Levies

On a motion made by K. Bentley and seconded by K. Husick:

RESOLVE that school millage for the 2016-2017 school year be levied and assessed at 48.99 mills on the dollar, amounting to \$4.990 per \$100 on the total assessed valuation of all property taxable for school purposes; and

FURTHER RESOLVE that the wage tax and real estate property transfer tax continue as previously levied.

On the motion, all voted yea. Motion #9 carried.

Information: The above tax levy represents a 1.14 mill increase in real estate taxes. The District's budget is not reflective of the governor's proposed budget. Furthermore, the state has not passed a budget as of this date.

B. Community Relations -Mr. Cole stated there will be a Community Relations Committee Meeting on Wednesday, June 22, 2016 at 5:30 p.m. in the District Administration Conference Room. Children may still sign up for Summer REC activities this week.

C. Policy Review

1. The Board is waiving the thirty-day waiting period for the following four policies which include Policy #626, Policy #626.1, Policy #808, and Policy #827:

On a motion made by D. Agnew and seconded by K. Husick:

RESOLVE THAT POLICY #626 - FEDERAL FISCAL COMPLIANCE BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT G.

RESOLVE THAT POLICY #626.1 - TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT H.

RESOLVE THAT POLICY #808 - CONFLICT OF INTEREST BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT I.

RESOLVE THAT POLICY #827 - FOOD SERVICES BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT J.

On the motion, all voted yea. Motion #10 carried.

2. Tentative Adoption of Policy #823 – Naloxone

On a motion made by D. Agnew, seconded by K. Husick:

RESOLVE THAT POLICY #823 – NALOXONE BE APPROVED FOR TENTATIVE ADOPTION AS PRESENTED IN EXHIBIT K.

On the motion, all voted yea. Motion #11 carried.

D. Technology -Mr. Osborn stated IT staff are completing summer projects and setting up computer labs.

E. Athletics and Recreation

On a motion made by D. Skerpon and seconded by P. Quattrini:

RESOLVE THAT CALEB MCCLELLAND, GRACE MCCLELLAND AND MATTHEW BEERS BE ADDED TO THE 2016 SUMMER RECREATION STAFFING LIST PENDING RECEIPT OF ALL REQUIRED CERTIFICATIONS.

On the motion, all voted yea. Motion #12 carried.

F. Personnel

1. Approval of a Custodial/Mechanical Employee

On a motion made by R. Cole, seconded by K. Bentley:

RESOLVE THAT ANTHONY QUATTRINI FILL THE CUSTODIAL/MECHANICAL POSITION, EFFECTIVE JULY 1, 2016.

On the motion, all voted yea. Motion 13 carried.

III. Miscellaneous

A. Reports

1. NTCC Report – NTCC meets Thursday
2. BLaST IU 17 Report – no report
3. PSBA Report - Mr. Cole announced the October PSBA conference agenda is on the PSBA website as well as other information regarding the State budgeting process currently underway.
4. Board President's Report -Mr. Osborn thanked everyone who worked to organize recent graduation activities for the students.
5. Superintendent's Report - Dr. Griggs provided her written report for school board members highlighting events hosted by the Career Development Council.
6. Special Reports

IV. Adjournment

On a motion made by R. Cole and seconded by D. Skerpon, the meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Debra J. Luchaco
Board Secretary

MOTION	1		2		3		4		5		6		7		8	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Agnew	X		X		X		X		X*		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	
Hickey	X		X		X		X		X		X		X		X	
Husick	X		X		X		X		X		X		X		X	
Jennings	X		X		X		X		X		X		X		X	
Osborn	X		X		X		X		X		X		X		X	
Quattrini	X		X		X		X		X		X		X		X	
Skerpon	X		X		X		X		X		X		X		X	
MOTION	9		10		11		12		13		14					
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N				
Agnew	X		X		X		X		X*		X					
Bentley	X		X		X		X		X		X					
Cole	X		X		X		X		X		X					
Hickey	X		X		X		X		X		X					
Husick	X		X		X		X		X		X					
Jennings	X		X		X		X		X		X					
Osborn	X		X		X		X		X		X					
Quattrini	X		X		X		X		X		X					
Skerpon	X		X		X		X		X		X					

*abstain line item #59