

EXHIBIT A
SAYRE AREA SCHOOL DISTRICT

Sayre Area School District
Reorganization Meeting/Regular Meeting—Board of Education
Monday, December 3, 2018 7:00 p.m.-David Port Community Room
Educating Today's Students for Tomorrow's World

MINUTES

NOTE: An **Executive Session** was held at **6:00 p.m.** to discuss personnel and negotiation issues.

Notice from the Board President/Board Secretary: All votes on the election of officers will be public roll call votes and the Board Secretary will call the roll, unless only one nomination is made; in which case, the Board Secretary will be asked by the Chair to cast a unanimous ballot on behalf of the Board Members. All other votes will be by acclamation unless requested otherwise by one or more Board Members. In the absence of such a request and in the absence of a “nay,” “I object,” or “I abstain” by one or more Board Members, all Board Members present will be recorded as voting in the affirmative. (Nominations of individuals are not motions and therefore do not require a second. However, the action of closing nominations requires a motion and a second with an acclamation vote unless the nominations are closed in the same motion as a unanimous ballot is cast.)

i Reorganization

- a. Administration of the Oath of Office to Newly Elected Board Members—none
- b. Election of the Temporary Reorganization President
 - 1. Nominations Opened—Debra Agnew nominated Ron Cole.
 - 2. Election of Temporary Reorganization President

On a motion made by D. Agnew and seconded by M. Barry:

RESOLVE THAT THE NOMINATIONS FOR TEMPORARY REORGANIZATION PRESIDENT BE CLOSED AND THE BOARD SECRETARY BE AUTHORIZED TO CAST A UNANIMOUS BALLOT FOR RON COLE.

On the motion all voted yea. Motion #1 carried.

c. Election of Reorganization President

1. Nominations Opened
2. Election of School Board President for 2019—Debra Agnew nominated Andrew Hickey. Ken Bentley nominated Peter Quattrini.

On a motion made by D. Agnew and seconded by D. Skerpon nominations were closed.

RESOLVE THAT ANDREW HICKEY OR PETER QUATTRINI BE ELECTED AS THE 2019 PRESIDENT OF THE SAYRE AREA SCHOOL DISTRICT BOARD OF DIRECTORS. (VOTE FOR ONE—ROLL CALL VOTE)

On the motion all voted yea to close the nominations. Motion #2 carried. Six (6) votes were cast for Peter Quattrini; three (3) votes were cast for Andrew Hickey.

d. Election of the School Board Vice-President for 2019

1. Nominations Opened—Andrew Hickey nominated Ron Cole. Margaret Barry nominated Erin Wayman. On the motion all voted yea.
2. Election of School Board Vice-President for 2019

On a motion made by K. Bentley and seconded by D. Skerpon the nominations were closed.

RESOLVE THAT RON COLE OR ERIN WAYMAN BE ELECTED AS THE 2019 VICE-PRESIDENT OF THE SAYRE AREA SCHOOL DISTRICT BOARD OF DIRECTORS. (VOTE FOR ONE—ROLL CALL VOTE)

On the motion all voted yea to close the nominations. Motion #3 carried. Five (5) votes were cast for Ron Cole. Four (4) votes were cast for Erin Wayman.

- e. Discussion of Board Committee Structure and/or Membership—Mr. Quattrini asked board members to review their current committee assignments and forward any necessary changes to him.

f. Adoption of 2019 Board of Education Meeting Schedule

On a motion made by R. Cole and seconded by D. Agnew:

RESOLVE THAT THE 2019 BOARD OF EDUCATION MEETING SCHEDULE BE ADOPTED AS PRESENTED IN EXHIBIT A.

On the motion all voted yea. Motion #5 carried.

Notice from the Board President: All votes will be roll call votes. All roll call votes will be by acclamation unless requested otherwise by one or more Board Members including the Board President. In the absence of such a request and in the absence of a “nay,” “I object,” or “I abstain” by one or more Board Members, all Board Members present will be recorded as voting in the affirmative.

AGENDA

- i. Call to Order/Pledge of Allegiance
- ii. Redskin Spotlight Award—none
- iii. Chair to recognize a resident or taxpayer of the Sayre Area School District wishing to address the meeting about (Mr. Quattrini)
 - a. Title I or Title II programming.
 - b. Any other matter of concern or interest properly raised in a public session.

VISITORS' COMMENTS ON AGENDA ITEMS: Please give your name, address, the organization which you represent, and subject. It is requested that comments be kept to three (3) minutes. Moreover, please note that comments relative to private student or employee matters should be directed to the Superintendent outside of the meeting.

Tammy Ciavardini congratulated Peter Quattrini on assuming the role of President of the Board. Tim Shaw expressed concern over vacancies for assistant coaches in sports programs. He also stated that drop-off areas at the high school should be monitored closely for student safety.

- iv. Approval of the Minutes of the November 5, 2018 Work Session/Regular Meeting.

On a motion made by R. Cole and seconded by D. Agnew:

RESOLVE THAT THE MINUTES OF THE NOVEMBER 5, 2018 WORK SESSION/REGULAR MEETING BE APPROVED AS PRESENTED/CORRECTED IN EXHIBIT B.

On the motion all voted yea. Motion #5 carried.

I. INSTRUCTION

A. CURRICULUM/INSTRUCTIONAL PROGRAM—The next meeting of the Curriculum and Instructional Program is scheduled for January 28, 2019 beginning at 5:30 p.m. in the District Office.

1. Comprehensive Plan—The Comprehensive Plan was returned from the Pennsylvania Department of Education for revisions. Following the completion of the said revisions, the Comprehensive Plan was resubmitted on November 19, 2018 and approved by PDE on November 20, 2018.
2. Curriculum and Instructional Program
 - a. Affiliation Agreement with Mansfield University

On a motion made by R. Cole and seconded by D. Agnew:

RESOLVE THAT THE BOARD APPROVE THE AFFILIATION AGREEMENT FOR USE OF A CLINICAL LABORATORY SITE WITH MANSFIELD UNIVERSITY AS PRESENTED IN **EXHIBIT C.**

On the motion all voted yea. Motion #6 carried.

B. PERSONNEL

1. Addition(s) to the 2018-2019 Substitute List—none to report

C. STUDENTS

1. Principals' Reports—Mrs. Murrelle reported on the holiday activities happening at the elementary school. Mr. Handrick reported that the student chapter of SADD assisted with a recent blood drive. Four students will travel to Harrisburg to compete in further coding competition. Sayre schools participated in the recent fundraiser coordinated by The Bridge, collecting over 5,000 pairs of socks.
 - a. Government Programs Update—none
2. Presentation of Student Achievement—Mrs. Murrelle, Mr. Handrick, and Dr. Tietjen presented an overview of the District's Future Ready PA Index. Dr. Griggs stated that they will continue to review the results.

3. Presentation of New Marching Band Uniform

On a motion made by D. Skerpon and seconded by M. Barry:

RESOLVE THAT THE BOARD AUTHORIZE THE APPROPRIATE FUNDS FOR THE 2019-2020 FISCAL YEAR AFTER CONFIRMATION PRIOR TO ORDERING OF THE CORRECT COLOR COMBINATION FOR THE PURCHASE OF BAND UNIFORMS, AND ALL FUTURE PURCHASED UNIFORMS WILL BE THE APPROVED SCHOOL COLORS.

On the motion all voted yea. Motion #7 carried.

II. OPERATIONS

A. ATHLETICS AND RECREATION—The next meeting of the Athletics and Recreation Committee will be rescheduled.

1. Approval of Coaches

On a motion made D. Skerpon and seconded by M. Barry:

RESOLVE THAT THE FOLLOWING INDIVIDUALS BE EMPLOYED AS COACHES IN THE CAPACITIES INDICATED FOR THEIR RESPECTIVE 2018-2019 SEASONS PENDING RECEIPT OF CERTIFIED CONCUSSION TRAINING AND CPR/FIRST AID CERTIFICATIONS AS LISTED IN EXHIBIT D.

On the motion all voted yea. Motion #8 carried.

B. BUILDINGS AND GROUNDS—no report

C. FINANCE—The next meeting of the Finance Committee is scheduled for January 8, 2019 beginning at 6:00 p.m. in the David Port Community Room at H. Austin Snyder Elementary School.

1. Financial Report

i. Transfers

On a motion made by K. Bentley and seconded by M. Barry:

RESOLVE THAT THE TRANSFERS LISTED IN EXHIBIT E BE APPROVED AS PRESENTED.

On the motion all voted yea. Motion #9 carried.

ii. Bills

On a motion made by K. Bentley and seconded by M. Barry:

RESOLVE THAT THE BILLS PAID/BILLS FOR PAYMENT LISTED IN EXHIBIT F BE RATIFIED/APPROVED AS PRESENTED.

On the motion all voted yea. Motion #10 carried.

- iii. Treasurer's Report
NO ACTION NECESSARY SEE **EXHIBIT G**

2. Tax Reports

On a motion made by K. Bentley and seconded by M. Barry:

RESOLVE THAT THE TAXES LISTED IN EXHIBIT H BE APPROVED AS PRESENTED.

On the motion all voted yea. Motion #11 carried.

- 3. Approval Contract with Topp Business Solutions
RESOLVE THAT THE BOARD APPROVE A CONTRACT WITH TOPP BUSINESS SOLUTIONS FOR THE AGREED TERM AS PRESENTED IN EXHIBIT H-1.

On a motion made by K. Bentley and seconded by R. Cole:

On the motion all voted yea. Motion #12 carried.

D. PERSONNEL

- 1. Approval of the Elementary Principal's Secretary

On a motion made by R. Cole and seconded by M. Barry:

RESOLVE THAT SHERRI PAUL OF SAYRE, PA BE APPROVED AS THE ELEMENTARY PRINCIPAL'S SECRETARY WITH AN EFFECTIVE DATE AS ARRANGED BY THE BUSINESS MANAGER.

On the motion all voted yea. Motion #13 carried.

2. Approval of a Temporary Lifeguard

On a motion made by K. Bentley and seconded by M. Barry:

RESOLVE THAT SKYLER HARTFORD BE APPROVED AS A TEMPORARY LIFEGUARD WITH AN EFFECTIVE DATE AS ARRANGED BY THE BUILDING PRINCIPAL.

On the motion all voted yea. Motion #14 carried.

On a motion made by K. Bentley and seconded by M. Barry:

3. Approval of the list of Transportation Drivers for the 2018-2019 school year.

RESOLVE THAT THE FOLLOWING INDIVIDUALS BE EMPLOYED AS DRIVERS FOR THE RESPECTIVE 2018-2019 SCHOOL YEAR AS LISTED IN EXHIBIT H-2.

On the motion 8 voted yea, 1 abstention. Motion #15 carried.

E. POLICY REVIEW—The next meeting of the Policy Review Committee is scheduled for Tuesday, January 15, 2019 at 5:30 p.m. in the District Office.

On a motion made by D. Agnew and seconded by R. Cole:

RESOLVE THAT THE BOARD APPROVE THE FOLLOWING POLICIES AS PRESENTED.

1. Final Reading of Policy #100, Strategic Plan

RESOLVE THAT POLICY #100, STRATEGIC PLAN, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT I.

2. Final Reading of Policy #101, Mission Statement

RESOLVE THAT POLICY #101, MISSION STATEMENT, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT J.

3. Final Reading of Policy #102, Academic Standards

RESOLVE THAT POLICY #102, ACADEMIC STANDARDS, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT K.

4. Final Reading of Policy #103 Vol. IV 2017, Nondiscrimination in School and Classroom Practices

RESOLVE THAT POLICY #103 Vol. IV 2017, NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT L.

5. Final Reading of Policy #103.1 Vol IV 2017, Nondiscrimination Qualified Students with Disabilities
RESOLVE THAT POLICY #103.1 Vol IV 2017, NONDISCRIMINATION QUALIFIED STUDENTS WITH DISABILITIES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT M.
6. Final Reading of Policy #104 Vol. IV 2017, Nondiscrimination In Employment Practices
RESOLVE THAT POLICY #104 VOL. IV 2017 NONDISCRIMINATION IN EMPLOYMENT PRACTICES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT N.
7. Final Reading of Policy #105, Curriculum Development
RESOLVE THAT POLICY #105, CURRICULUM DEVELOPMENT, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT O.
8. Final Reading of Policy #105.1, Curriculum Review by Parents/Guardians and Students
RESOLVE THAT POLICY #105.1, CURRICULUM REVIEW BY PARENTS/GUARDIANS AND STUDENTS, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT P.
9. Final Reading of Policy #105.2, Exemption from Instruction
RESOLVE THAT POLICY #105.2, EXEMPTION FROM INSTRUCTION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT Q.
10. Final Reading of Policy #106, Guides for Planned Instruction
RESOLVE THAT POLICY #106, GUIDES FOR PLANNED INSTRUCTION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT R.
11. Final Reading of Policy #107, Adoption of Planned Instruction
RESOLVE THAT POLICY #107, ADOPTION OF PLANNED INSTRUCTION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT S.
12. Final Reading of Policy #108, Adoption of Textbooks/eBooks
RESOLVE THAT POLICY #108, ADOPTION OF TEXTBOOKS/EBOOKS, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT T.
13. Final Reading of Policy #109, Resource Materials
RESOLVE THAT POLICY #109, RESOURCE MATERIALS, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT U.
14. Final Reading of Policy #110, Instructional Supplies
RESOLVE THAT POLICY #110, INSTRUCTIONAL SUPPLIES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT V.

15. Final Reading of Policy #111, Lesson Plans
RESOLVE THAT POLICY #111, LESSON PLANS, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT W.
16. Final Reading of Policy #112, Guidance Counseling
RESOLVE THAT POLICY #112, GUIDANCE COUNSELING, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT X.
17. Final Reading of Policy #113, Special Education
RESOLVE THAT POLICY #113, SPECIAL EDUCATION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT Y.
18. Final Reading of Policy #113.1, Discipline of Students with Disabilities
RESOLVE THAT POLICY #113.1, DISCIPLINE OF STUDENTS WITH DISABILITIES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT Z.
19. Final Reading of Policy #113.2, Behavior Support
RESOLVE THAT POLICY #113.2, BEHAVIOR SUPPORT, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT AA.
20. Final Reading of Policy #113.3 Vol. III 2015, Screening and Evaluation for Students with Disabilities
RESOLVE THAT POLICY #113.3 VOL III 2015, SCREENING AND EVALUATION FOR STUDENTS WITH DISABILITIES, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT AB.
21. Final Reading of Policy #113.4, Confidentiality of Special Education Student Information
RESOLVE THAT POLICY #113.4, CONFIDENTIALITY OF SPECIAL EDUCATION STUDENT INFORMATION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT AC.
22. Final Reading of Policy #114, Gifted Education
RESOLVE THAT POLICY #114, GIFTED EDUCATION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT AD.
23. Final Reading of Policy #115 Vol. V 2015, Career and Technical Education
RESOLVE THAT POLICY #115 VOL. V 2015, CAREER AND TECHNICAL EDUCATION, BE APPROVED FOR FINAL ADOPTION AS PRESENTED IN EXHIBIT AE.

On the motion all voted yea. Motion #16 carried.

On a motion made by D. Agnew and seconded by E. Wayman.

RESOLVE THE FOLLOWING POLICIES ARE PRESENTED FOR TENTATIVE ADOPTION:

24. Tentative Adoption of Policy #116 Vol. III 2015, Tutoring **EXHIBIT AF**
25. Tentative Adoption of Policy #117, Homebound Instruction **EXHIBIT AG**
26. Tentative Adoption of Policy #118, Independent Study **EXHIBIT AH**
27. Tentative Adoption of Policy #119, Current Events **EXHIBIT AI**
28. Tentative Adoption of Policy #121, Field Trips **EXHIBIT AJ**
29. Tentative Adoption of Policy #122, Extracurricular Activities **EXHIBIT AK**
30. Tentative Adoption of Policy #123, Interscholastic Athletics **EXHIBIT AL**
31. Tentative Adoption of Policy #123.1, Recreation Program **EXHIBIT AM**
32. Tentative Adoption of Policy #123.2, Concussion Management **EXHIBIT AN**
33. Tentative Adoption of Policy #124, Alternative Instruction Courses
EXHIBIT AO
34. Tentative Adoption of Policy #125, Adult Education **EXHIBIT AP**
35. Tentative Adoption of Policy #126, Class Size **EXHIBIT AQ**
36. Tentative Adoption of Policy #127 Vol III 2015, Assessment System
EXHIBIT AR
37. Tentative Adoption of Policy #130, Homework **EXHIBIT AS**
38. Tentative Adoption of Policy #137 Vol. III 2015, Home Education Program
EXHIBIT AT
39. Tentative Adoption of Policy #137.1, Extracurricular Participation by Home
Education Students **EXHIBIT AU**
40. Tentative Adoption of Policy #138 Vol III 2015, English as a Second
Language/Bilingual Education Program **EXHIBIT AV**

41. Tentative Adoption of Policy # 142, Migrant Students **EXHIBIT AW**
42. Tentative Adoption of Policy #143, Standards for Persistently Dangerous Schools **EXHIBIT AX**
43. Tentative Adoption of Policy #144, Standards for Victims of Violent Crimes **EXHIBIT AY**
44. Tentative Adoption of Policy #146, Student Services **EXHIBIT AZ**
45. Tentative Adoption of Policy #150 Vol. IV 2017, Comparability of Services **EXHIBIT BA**
46. Tentative Adoption of Policy #251 Vol. VII 2016, Homeless Students **EXHIBIT BB**

On the motion all voted yea. Motion #17 carried.

- F. **ONLINE LEARNING**—The next meeting of the Online Learning Committee is scheduled for December 11, 2018 beginning at 6:00 p.m. in the District Office.
- G. **COMMUNITY RELATIONS**—Mr. Cole reviewed dates for upcoming student holiday concerts and activities. Several students have advanced to District level band competition, and he recognized those students as well.
- H. **TECHNOLOGY**—The next meeting of the Technology Committee is scheduled for December 13, 2018 beginning at 6:00 p.m. in the District Office.

III. MISCELLANEOUS

A. Reports

1. **NTCC Report**—Mr. Cole reported there was no NTCC meeting last month due to inclement weather.
2. **BLaST IU 17 Report**—Mrs. Agnew disseminated a written report.
3. **PSBA Report**—Mr. Cole updated Board members on several educational sessions provided by PSBA. The PSBA Sectional meeting will be March 13, 2019.
4. **Board President’s Report**—Mr. Quattrini thanked everyone for their support and stated he looks forward to further open and honest communication while continuing to provide the best education and safest environment for students.
5. **Superintendent’s Report**—Dr. Griggs said more detailed information will be provided at a future meeting regarding the Future Ready PA Index scores.

6. Ken Bentley expressed appreciation on behalf of the Board for the years of service completed by Andrew Hickey.
7. Mrs. Murrelle congratulated teacher Penny White on being named the Local Literacy Advocate for the month of November through Citizens and Northern Bank.

IV. ADJOURNMENT—The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Debra J. Luchaco
Board Secretary

MOTION	1		2		3		4		5		6		7		8	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Ackley	X		X		X		X		X		X		X		X	
Agnew	X		X		X		X		X		X		X		X	
Barry	X		X		X		X		X		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	
Hickey	X		X		X		X		X		X		X		X	
Quattrini	X		X		X		X		X		X		X		X	
Skerpon	X		X		X		X		X		X		X		X	
Wayman	X		X		X		X		X		X		X		X	

MOTION	9		10		11		12		13		14		15		16	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Ackley	X		X		X		X		X		X		X		X	
Agnew	X		x	*	X		X		X		X		A		X	
Barry	X		x		X		X		X		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	

Hickey	X		X	X		X		X		X		X		X
Quattrini	X		X	X		X		X		X		X		X
Skerpon	X		X	X		X		X		X		X		X
Wayman	X		X	X		X		X		X		X		X

MOTION	17		18	
Roll call	Y	N	Y	N
Ackley	X		X	
Agnew	X		X	
Barry	X		X	
Bentley	X		X	
Cole	X		X	
Hickey	X		X	
Quattrini	X		X	
Skerpon	X		X	
Wayman	X		X	

* ABSTAIN LINE ITEM #49