

Regular Board Meeting
June 12, 2017

MINUTES

NOTE: A **Finance Committee Meeting** was held at **5:15 p.m.** An **Executive Session** was held after the Finance Committee Meeting.

Notice from the Board President: All votes were be roll call votes. All roll call votes were by acclamation unless requested otherwise by one or more Board members including the Board President. In the absence of such a request and in the absence of a “nay”, “I object”, or “I abstain” by one or more Board members, all Board members present were recorded as voting in the affirmative.

The Board of Directors of the Sayre Area School District began their meeting at 7:10 p.m. with the following in attendance: Debra Agnew, Kenneth Bentley, Ron Cole, Andrew Hickey, Kay Husick, and Don Skerpon. Absent: Rick Jennings and Peter Quattrini. Administrators present were: Barry Claypool, Dr. Sherry E. Griggs, Dayton Handrick, and Michelle Murrelle.

- i. Redskin Spotlight Awards - None to report
- ii. Chair to recognize any resident or taxpayer of the school district wishing to address the meeting about
 - a. Title I or Title II programming?
 - b. Any other matter of concern or interest properly raised in public session?

Minette VandeMark raised the question about whether grades are weighted or unweighted when reported on transcripts. Dr. Griggs responded she would investigate ways to clarify reports as soon as possible. Mrs. VandeMark also expressed concern regarding the drop off of students at the Brock Street entrance. Board members noted a 90-day traffic study is presently being conducted, with the one-way change to Brock Street. Another parent, Retha Shaffer, stated the Music Boosters continue to support the band with repair of instruments and uniforms, etc. Mrs. Shaffer questioned how an activity fee may impact participation in sports programs. Dan Polinski requested that the superintendent and the School Board fire the former business manager and take steps to recover payroll money paid to him since the date he last worked. Another community member asked that the Borough of Sayre consider discontinuing garbage pick-up at the same time as students are being dropped off at school to alleviate traffic congestion as well as questions regarding the financial issues facing the District at present. He suggested the pension scale for the teachers be renegotiated and that the School Board provide additional information on financial matters to the taxpayers.

- iii. Approval of the May 1, 2017 Work Session and Regular Board Meeting and the May 8, 2017 Regular Board Meeting

On a motion made by K. Husick and seconded by D. Agnew:

RESOLVE THAT THE MINUTES OF THE MAY 1, 2017 WORK SESSION AND REGULAR BOARD MEETING AND THE MAY 8, 2017 REGULAR BOARD MEETING BE APPROVED AS PRESENTED/CORRECTED IN EXHIBIT A.

On the motion all voted yea. Motion #1 carried.

I. Instruction

A. Curriculum/Instructional Programs – no report

1. Comprehensive Plan

2. Source4Teachers

3. Approval of an increase to the Driver Education Program

On a motion made by K. Bentley and seconded by R. Cole:

RESOLVE THAT THE BOARD APPROVE THE INCREASE TO THE DRIVER EDUCATION PROGRAM FROM \$150.00 TO \$200.00.

On the motion all voted yea. Motion #2 carried.

B. Personnel

1. Additions/Deletions to the 2016-2017 Substitute Lists -None to Report

2. Retirement of Assistant Principal

On a motion made by D. Jarrett and seconded by K. Bentley:

RESOLVE THAT THE BOARD APPROVE THE RETIREMENT OF DANIEL POLINSKI, ASSISTANT PRINCIPAL, EFFECTIVE AUGUST 21, 2017.

On the motion all voted yea. Motion #3 carried

Note: Daniel has worked for the Sayre Area School District for 19 years. Members of the School Board thanked Mr. Polinski for his years of service to the students of the District.

3. Resignation of Elementary Teacher

On a motion made by D. Jarrett and seconded by R. Cole:

RESOLVE THAT THE BOARD APPROVE THE RESIGNATION OF STEPHEN PARKS, ELEMENTARY TEACHER, EFFECTIVE JUNE 12, 2017.

On the motion all voted yea. Motion #4 carried.

Note: Stephen has worked for the Sayre Area School District for 9 years.

4. Resignation of Science Teacher

On a motion made by D. Jarrett and seconded by K. Husick:

RESOLVE THAT THE BOARD APPROVE THE RESIGNATION OF SARAH KEMP, SCIENCE TEACHER, EFFECTIVE AUGUST 16, 2017.

On the motion all voted yea. Motion #5 carried.

Note: Sarah has worked for the Sayre Area School District for 4 years.

5. Technology Director

On a motion made by D. Agnew and seconded by K. Husick:

RESOLVE THAT THE BOARD APPROVES AND RECOGNIZES THE LAST DAY OF EMPLOYMENT FOR RICHARD RAVA, TECHNOLOGY NETWORK ADMINISTRATOR, WILL BE JUNE 30, 2017. THE RELEASE AGREEMENT WHICH ADMINISTRATOR DR. SHERRY E. GRIGGS GAVE TO RICHARD RAVA FOR CONSIDERATION ON MONDAY, JUNE 12, 2017 IS HEREBY APPROVED. SUPERINTENDENT DR. SHERRY E. GRIGGS IS HEREBY AUTHORIZED, EMPOWERED AND DIRECTED TO MAKE ANY CHANGES TO SUCH RELEASE AGREEMENT AS SHE, IN HER DISCRETION, DEEMS

APPROPRIATE. DR. SHERRY E. GRIGGS SHALL EMPLOY THE ASSISTANCE OF COUNSEL AS NEEDED. DR. SHERRY E. GRIGGS IS AUTHORIZED, EMPOWERED AND DIRECTED TO SIGN THE RELEASE AGREEMENT IN ITS FINAL FORM ON BEHALF OF THE BOARD OF SCHOOL DIRECTORS OF THE SAYRE AREA SCHOOL DISTRICT. THE RELEASE AGREEMENT, IN ITS CURRENT FORM OR AS MAY BE AMENDED BY DR. SHERRY E. GRIGGS, MAY BE ENTERED INTO ON OR BY 5:00 P.M. ON JUNE 30, 2017.

Note: Richard has worked for the Sayre Area School District for 11-1/2 years.

On the motion all voted yea. Motion #6 carried.

C. Students

1. Principals' Reports - Mrs. Murrelle thanked everyone who helped prepare for sixth grade graduation and that teachers are reviewing class lists for next year. Mr. Handrick also expressed appreciation to all those involved in planning for Commencement and end-of-year activities. Registration for summer school is June 20, 2017 and summer sessions will begin July 5, 2017.

- a. Government Programs Update – Final allocations are pending

2. Resignation of Percussion Instructor

On a motion made by K. Husick and seconded by R. Cole:

RESOLVE THAT THE BOARD ACCEPT THE RESIGNATION OF DEANNA PERKOSKY, PERCUSSION INSTRUCTOR, EFFECTIVE IMMEDIATELY.

On the motion all voted yea. Motion #7 carried.

3. Approval of the 2017-2018 Marching Band Staff

On a motion made by D. Jarrett and seconded by R. Cole:

JUSTIN SHAW	PERCUSSION INSTRUCTOR/ASSISTANT DIRECTOR
KATIE VICTOR	PERCUSSION ADVISOR
JANINE GORSKI	COLOR GUARD INSTRUCTOR

On the motion all voted yea. Motion #8 carried.

II. Operations

A. Buildings and Grounds – no report

B. Finance

1. Financial Reports

- a. Transfers
(1) Routine

On a motion made by K. Bentley and seconded by D. Jarrett:

RESOLVE THAT THE TRANSFERS LISTED IN EXHIBIT B BE APPROVED AS PRESENTED.

On the motion all voted yea. Motion #9 carried.

- (2) Year End

On a motion made by K. Bentley and seconded by D. Jarrett:

RESOLVE THAT THE BUSINESS MANAGER BE AUTHORIZED TO MAKE THE NECESSARY YEAR-END BUDGET TRANSFERS IN PREPARATION FOR THE ANNUAL AUDIT.

On the motion all voted yea. Motion #10 carried.

b. Bills

On a motion made by K. Bentley and seconded by D. Agnew:

RESOLVE THAT THE BILLS PAID/BILLS FOR PAYMENT LISTED IN EXHIBIT C BE RATIFIED/APPROVED AS PRESENTED.

On the motion all voted yea. Motion #11 carried

c. Treasurer's Reports

NO ACTION NECESSARY SEE EXHIBIT D.

2. Tax Reports

On a motion made by K. Bentley and seconded by K. Husick:

RESOLVE THAT THE TAX REPORTS PRESENTED IN EXHIBIT E BE APPROVED AS RECOMMENDED BY THE BOARD SECRETARY/BOARD TREASURER.

On the motion all voted yea. Motion #12 carried.

3. Tax and Revenue Anticipation Note

On a motion made by D. Jarrett and seconded by K. Husick:

RESOLVE THAT THE TAX AND REVENUE ANTICIPATION NOTE BE APPROVED AS DESCRIBED IN EXHIBIT F.

On the motion all voted yea. Motion #13 carried.

4. Homestead/Farmstead Adoption

On a motion made by R. Cole and seconded by K. Husick:

RESOLVE THAT THE ENCLOSED HOMESTEAD/FARMSTEAD RESOLUTION BE ADOPTED AS PRESENTED IN EXHIBIT G.

On the motion all voted yea. Motion #14 carried.

5. Final Adoption of the 2017-2018 School District Budget and Associated Tax Levy

On a motion made by K. Bentley and seconded by D. Jarrett:

RESOLVE THAT THE FINAL GENERAL FUND BUDGET FOR FISCAL YEAR 2017-2018 BE APPROVED AS PRESENTED IN EXHIBIT H.

On the motion all voted yea. Motion #15 carried.

6. Tax Levies

On a motion made by D. Jarrett and seconded by K. Husick:

RESOLVE THAT SCHOOL MILLAGE FOR THE 2017-2018 SCHOOL YEAR BE LEVIED AND ASSESSED AT 50.75 MILLS ON THE DOLLAR, AMOUNTING TO \$5.075 PER \$100 ON THE TOTAL ASSESSED VALUATION OF ALL PROPERTY TAXABLE FOR SCHOOL PURPOSES; AND

FURTHER RESOLVE THAT THE WAGE TAX AND REAL ESTATE PROPERTY TRANSFER TAX CONTINUE AS PREVIOUSLY LEVIED.

On the motion all voted yea. Motion #16 carried.

Information: The above tax levy represents a 1.76 mill increase in real estate taxes.

7. Solicitor Fee Arrangement

On a motion made by K. Husick and seconded by D. Agnew:

RESOLVE THAT THE FEE ARRANGEMENT FOR THE 2017-2018 SCHOOL YEAR BE APPROVED AS PROPOSED BY LANDY AND LANDY WITH A RETAINER FEE OF \$8,500 AND AN HOURLY RATE OF \$150.00.

On the motion all voted yea. Motion #17 carried.

8. Approval of increase in lunch prices

On a motion made by K. Husick and seconded by D. Skerpon:

RESOLVE THAT THE ELEMENTARY STUDENT LUNCH PRICES BE INCREASED FROM \$2.20 TO \$2.30 AND THE HIGH SCHOOL STUDENT LUNCH PRICE BE INCREASED FROM \$2.45 TO \$2.55.

On the motion all voted yea. Motion 18 carried.

9. Other

C. Community Relations - Mr. Cole has scheduled a Community Relations meeting for June 26, 2017 at 5:30 p.m. Summer REC program registration is this Saturday and the free breakfast and lunch program begins June 9, 2017.

D. Policy Review

1. Approval of the Tentative Adoption of Policy #246 – School Wellness

On a motion made by D. Agnew and seconded by K. Husick:

RESOLVE THAT POLICY #246 – SCHOOL WELLNESS BE APPROVED FOR TENTATIVE ADOPTION AS PRESENTED IN EXHIBIT I.

On the motion all voted yea. Motion #19 carried.

2. Approval of the Tentative Adoption of Policy #808.2 – Lunch Payment

On a motion made by D. Agnew and seconded by K. Husick:

RESOLVE THAT POLICY #808.2 – LUNCH PAYMENT BE APPROVED FOR TENTATIVE

ADOPTION AS PRESENTED IN EXHIBIT J.

On the motion all voted yea. Motion #20 carried.

E. Technology

F. Athletics and Recreation – Mr. Skerpon highlighted the discussion held at last week’s Athletics and Recreation Committee meeting. He noted that no decisions have been made regarding sports programs or an activity fee.

G. Personnel

1. Approval of Source4Teachers

On a motion made by D. Jarrett and seconded by R. Cole:

RESOLVE THAT THE BOARD APPROVE CONTRACTING SERVICES WITH THE SOURCE4TEACHERS EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018, AT A RATE OF 27% OF SUBSTITUTE COSTS AS DESIGNED IN THE CONTRACT APPENDIX A AND AS PRESENTED IN EXHIBIT K.

On the motion 6 voted yea, 1 nay. Motion #21 carried.

2. Appointment of a signer

On a motion made by D. Skerpon and seconded by K. Husick:

RESOLVE THAT BARRY CLAYPOOL, BUSINESS MANAGER, BE APPOINTED AS A SIGNER FOR ACCOUNT NUMBER XXXXXXXXXX-7114 LOCATED AT M&T BANK.

On the motion all voted yea. Motion #22 carried.

3. Appointment of Auditors

On a motion made by K. Husick and seconded by D. Jarrett:

RESOLVE THAT THE FIRM OF EFPR GROUP, ELMIRA, NY, BE APPOINTED AS LOCAL DISTRICT AUDITORS FOR THE 2017-2018 FISCAL YEAR AT A COST OF \$24,400.

On the motion all voted yea. Motion #23 carried.

4. Employment of Coaches

On a motion made by D. Skerpon and seconded by D. Jarrett:

RESOLVE THAT THE FOLLOWING INDIVIDUALS BE EMPLOYED AS COACHES IN THE CAPACITIES INDICATED FOR THEIR RESPECTIVE 2017-2018 SEASONS PENDING RECEIPT OF CERTIFIED CONCUSSION TRAINING AND CPR/FIRST AID CERTIFICATIONS:

2017/2018

**ELIZABETH HIGLEY
MEGAN KYC
CRAIG MENNING**

**HEAD VOLLEYBALL COACH
JC SOCCER COACH – GIRLS
VOLUNTEER SOCCER – GIRLS**

On the motion all voted yea. Motion #24 carried.

5. Approval of Summer Recreation Employee Workers

On a motion made by D. Skerpon and seconded by R. Cole;

RESOLVE THAT THE INDIVIDUALS LISTED IN EXHIBIT L BE APPROVED FOR EMPLOYMENT IN THE SUMMER RECREATION PROGRAM PENDING RECEIPT OF REQUIRED CERTIFICATIONS, EFFECTIVE JUNE 20, 2017.

On the motion all voted yea. Motion #25 carried.

6. Contract for the Athletic Trainer Services between the Sayre Area School District and the Robert Packer Hospital

On a motion made by D. Jarrett and seconded by K. Husick:

RESOLVE THAT THE BOARD APPROVE THE CONTRACT FOR THE ATHLETIC TRAINER SERVICES BETWEEN THE SAYRE AREA SCHOOL DISTRICT AND THE ROBERT PACKER HOSPITAL AS PRESENTED IN EXHIBIT M.

On the motion all voted yea. Motion #26 carried.

III. Miscellaneous

A. Reports

1. NTCC Report – no report
2. BLaST IU 17 Report – no report
3. PSBA Report -Mr. Cole
4. Board President’s Report - Mr. Hickey recognized all staff for their efforts in executing end-of-year activities including the senior class trip, Senior Awards Ceremony and Commencement.
5. Superintendent’s Report -Dr. Griggs also thanked everyone for their efforts.

B. Other – Mrs. Husick commented that the business manager and the Finance Committee have worked very hard to develop a sound budget for this fiscal year and she thanked them. Mr. Skerpon stated the Sayre Area Education Association could ask to renegotiate their contract in the hopes of decreasing costs for the District.

IV. Adjournment – On a motion made by R. Cole and seconded by K. Husick, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Debra J. Luchaco
Board Secretary

MOTION	1		2		3		4		5		6		7		8	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Agnew	X		X		X		X		X		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	
Hickey	X		X		X		X		X		X		X		X	
Husick	X		X		X		X		X		X		X		X	
Jarrett	X		X		X		X		X		X		X		X	
Skerpon	X		X		X		X		X		X		X		X	

MOTION	9		10		11		12		13		14		15		16	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Agnew	X		X		X*		X		X		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	
Hickey	X		X		X		X		X		X		X		X	
Husick	X		X		X		X		X		X		X		X	
Jarrett	X		X		X		X		X		X		X		X	
Skerpon	X		X		X		X		X		X		X		X	

* abstained line item #67

MOTION	17		18		19		20		21		22		23		24	
Roll call	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Agnew	X		X		X		X		X		X		X		X	
Bentley	X		X		X		X		X		X		X		X	
Cole	X		X		X		X		X		X		X		X	
Hickey	X		X		X		X		X		X		X		X	
Husick	X		X		X		X		X		X		X		X	
Jarrett	X		X		X		X		X		X		X		X	
Skerpon	X		X		X		X		X	X		X		X		X

MOTION	25		26	
Roll call	Y	N	Y	N
Agnew	X		X	
Bentley	X		X	
Cole	X		X	
Hickey	X		X	
Husick	X		X	
Jarrett	X		X	
Skerpon	X		X	