

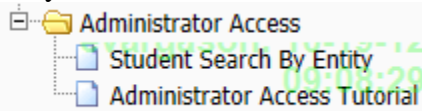
SAYRE AREA SCHOOL DISTRICT TECHNOLOGY TIPS FOR TEACHERS - VIEWING STUDENT GRADE/ASSIGNMENT INFORMATION FOR STUDENTS NOT IN YOUR CLASS

Purpose

For teachers to see student grade information for students who are not in their class (for example, Learning Support, activities, etc.).

Procedure

In Skyward, click on Student Search By Entity under Administrator Access

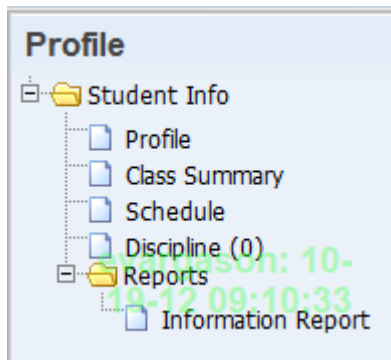


Find the desired student in the list.

Click the button to View Student Information:



To view the student's grades and missing assignments click on Class Summary:



Now you can view the grades for the student.

400/Sayre Junior/Senior HS

Prd	Class	Term	Grades									Last Week		This Week		Absences		Tardies							
			Q1	Q2	SE1	S1	Q3	Q4	SE2	S2	FIN	10/08 - 10/12		10/15 - 10/19		TM1	12-13	TM1	12-13						
													M	T	W	R	F	M	T	W	R	F			
1	013/01	YR	98			98					98						0					2	2	0	0
2	109/02	YR	97			97					97						0					2	2	0	0
3	455/02	YR	100			100					100						0					2	2	0	0
4	702/13	YR	100			100					100											1	1	0	0
4	900/60	YR															0					1	1	0	0

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If you click on the blue numbers it will take you to the student’s gradebook where you can view what they are missing.

If a student is not missing any assignments for the designated class it will state so on the top:

450/01 StudySkills7 . Cole - **There are no Missing assignments in TERM 1 - Q1 for this class**