

SAYRE AREA SCHOOL DISTRICT TECHNOLOGY TIPS

SKYWARD FAMILY ACCESS BASICS

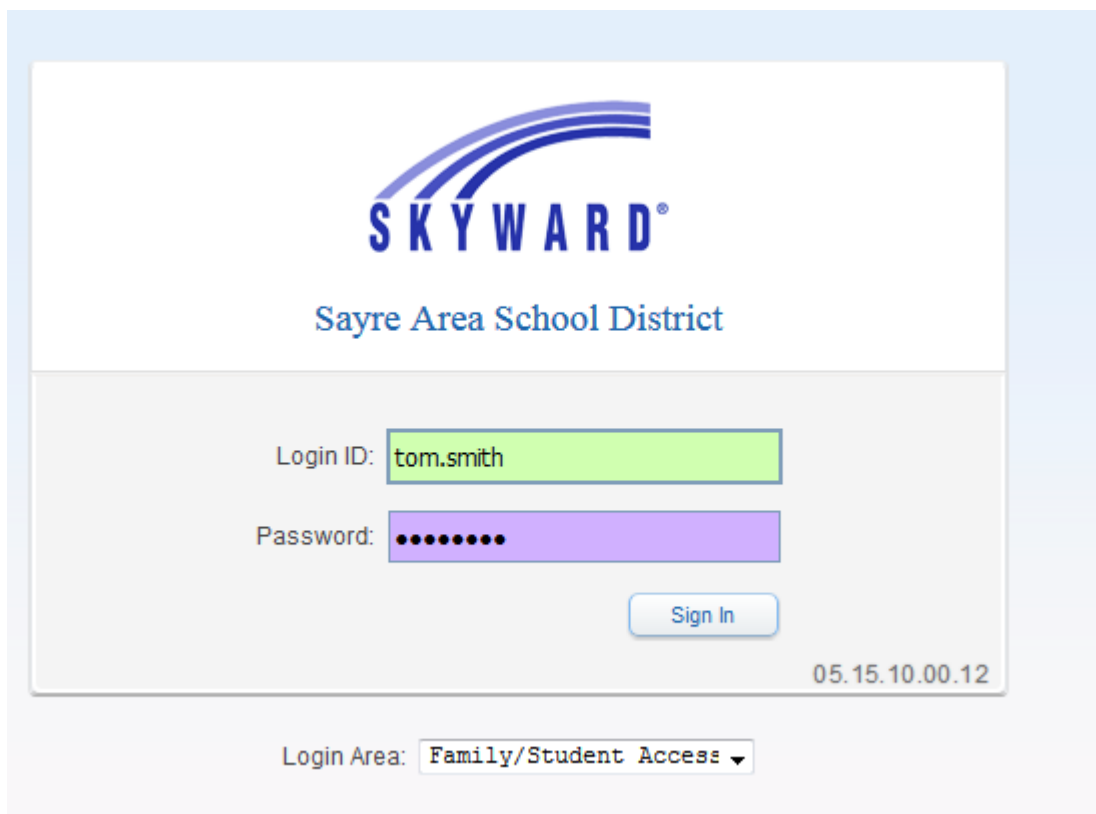
Purpose

To go over the basics for the SASD Skyward Family Access.

Using this product, you can access your student's grades, food service balance, attendance, and much more.

Log In

First you will need to log on to Skyward Family Access (see example below):



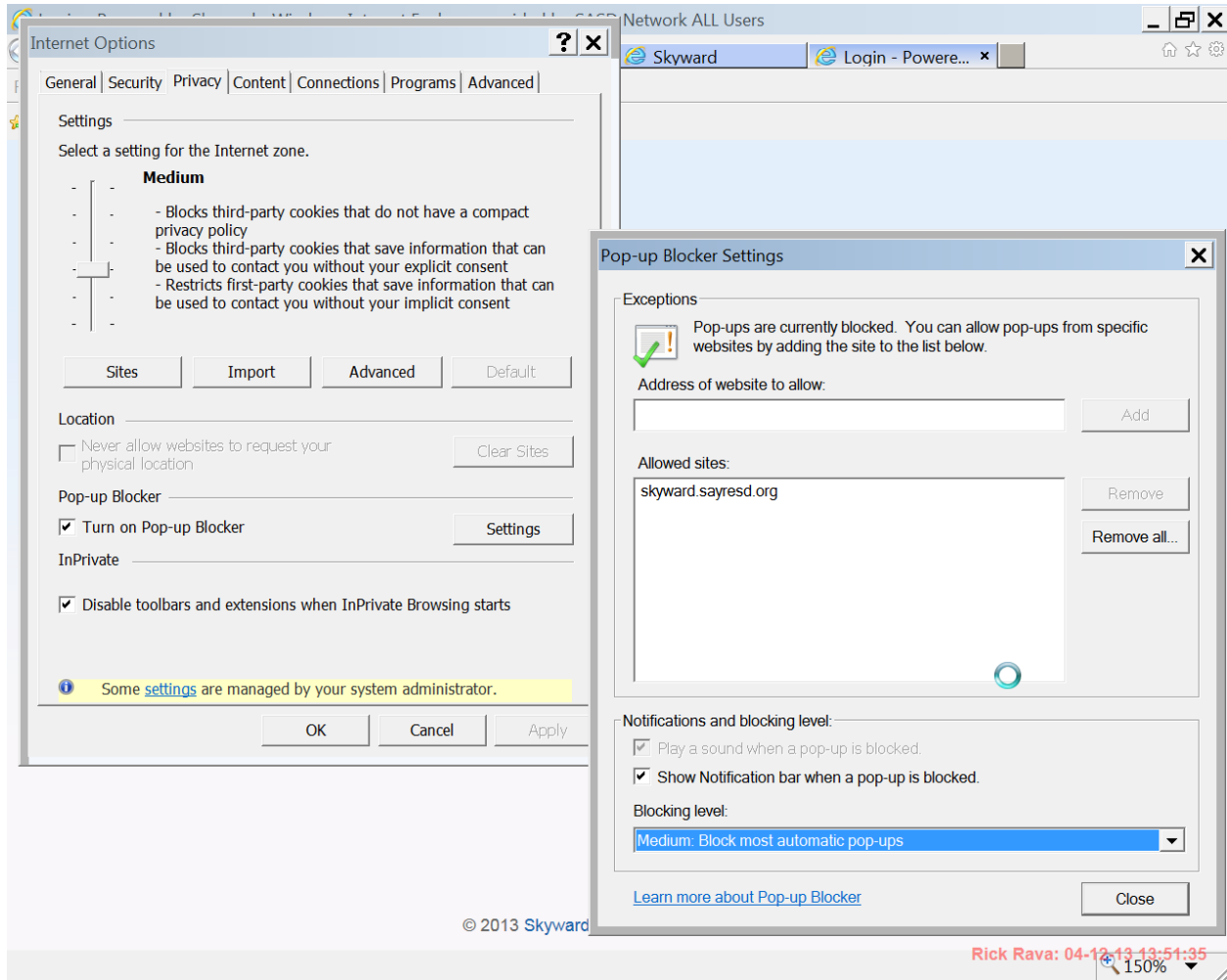
The screenshot shows the Skyward Family Access login interface. At the top, there is a logo consisting of three blue curved lines above the word "SKYWARD" in blue capital letters. Below the logo, the text "Sayre Area School District" is displayed in blue. The login form has two input fields: "Login ID:" with the text "tom.smith" and "Password:" with seven black dots. A blue "Sign In" button is positioned to the right of the password field. In the bottom right corner of the form, the IP address "05.15.10.00.12" is visible. Below the form, there is a "Login Area:" label followed by a dropdown menu currently set to "Family/Student Access".

Pop Up Blocker – Turn Off for the Sayre Skyward web site

Please note if you have difficulty logging in, please make sure that you have the Pop Up blocker turned off on your web browser (see below for an example of turning off Pop Up blocker for the Sayre Skyward web site using Internet Explorer).

Please note that each web browser has different methods for allowing pops.

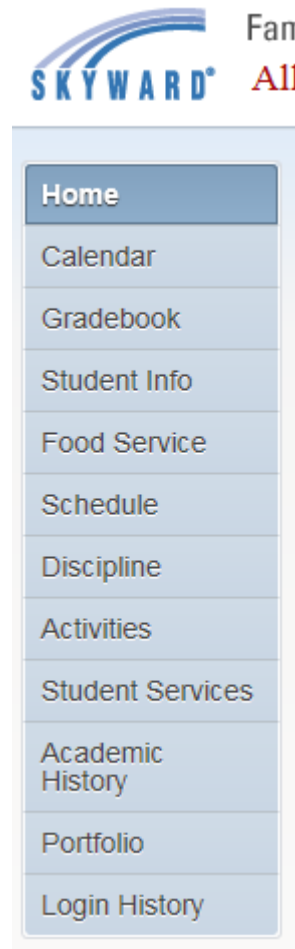
skyward.sayresd.org is added as an allowed web site to use pop ups.





Basic Navigation

Once you log in to Skyward Family Access, you will be presented with a lot of different choices on the left hand side of your screen.

These are your navigation choices:



To navigate is quite simple, just click on the desired link (ex. Calendar)

| ◀ | | ▶ | | Today | | March 2016   | | | | | | | Calendar Display | | |
|-------|---|--|--|--|--|--|-----|-----|-----|-----|-----|-----|------------------|--|--|
| Month | | Week | | Day | | Sun | Mon | Tue | Wed | Thu | Fri | Sat | | | |
| 28 | 29 | 1 | 2 | 3 | 4 | 5 | | | | | | | | | |
| | Simulated DNA fin (100) Daily Classwork DUI (90) | The perfect plague (100) CW malaria life cycle (100) Podcast Summary Daily Classwork Collins Type 2 (75) | cloning web lesson (100) CW recombinant DNA (60) Daily Classwork Weekly Writing Prompt participation (100) | animal like protists (100) SSR #15 (100) Daily Classwork | Chapter 16 Quiz (100) Demand Quiz circle discussion Anther Chap 5.2-5.4 Quiz (100) USA Test Prep hom (95) SI biotechnology (100) meal planning (100) clean (100) Daily Classwork Lesson 2 quiz (100) Chapter 16 Exercise (100) | | | | | | | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | | | | | | | |
| | Module 5 Exam (80) Plant like protists Genetics, mutations, bio | Comparing Themes Rou Comparing Themes Fins | fungi lab Protists and fungi | | Protists and Fungi chestnut blight Ottoman Essay Mongol/Ottoman Quiz | | | | | | | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | | | | | | | | | |
| | No School - Staff E (400) | | | Q3 AR QUIZ | USA Test Prep Bioenerg USA Test Prep Module 7 | | | | | | | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | | | | | | | |
| | Participation (100) | Marking Period 3 Ends | Progress Report 4 Starts Marking Period 4 Starts Absolutism Reading participation (100) participation participation participation | | No School - Good (400) | | | | | | | | | | |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 | | | | | | | | | |
| | No School - Give E (400) | No School - Give E (400) | No School - Give E (400) | | England Power Point | | | | | | | | | | |

Calendar

Calendar is a nice view to see what is scheduled for your student. Please note that not all teachers post their items on this calendar but for those that do, you can quickly see what is scheduled.

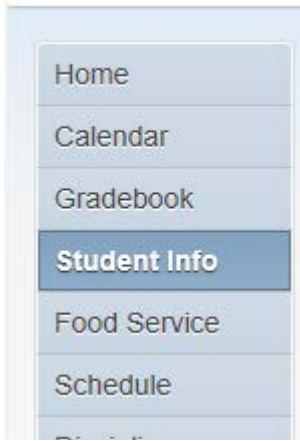
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|---|--|--|--|---|-----|
| 28 | 29 | 1 | 2 | 3 | 4 | 5 |
| | Simulated DNA fin (100) Daily Classwork DUJ (90) | The perfect plague (100) CW malaria life cycle (100) Podcast Summary Daily Classwork Collins Type 2 (75) | cloning web lessor (100) CW recombinant DNA (60) Daily Classwork Weekly Writing Prompt participation (100) | animal like protists (100) SSR #15 (100) Daily Classwork | Chapter 16 Quiz (100) Demand Quiz circle discussion Anthrax Chap 5.2-5.4 Quiz (100) USA Test Prep hom (95) SI biotechnology (100) meal planning (100) clean (100) Daily Classwork Lesson 2 quiz (100) Chapter 16 Exercise (100) | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | Module 5 Exam (80) Plant like protists Genetics, mutations, bio | Comparing Themes Round Comparing Themes Final | fungi lab Protists and fungi | | Protists and Fungi chestnut blight Ottoman Essay Mongol/Ottoman Quiz | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | No School - Staff (400) | | | Q3 AR QUIZ | USA Test Prep Bioenergetics USA Test Prep Module 1 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | Participation (100) | Marking Period 3 Ends | Progress Report 4 Starts Marking Period 4 Starts Absolutism Reading participation (100) participation participation participation | | No School - Good (400) | |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| | No School - Give E (400) | No School - Give E (400) | No School - Give E (400) | | England Power Point | |

Once you select the calendar view, you can see any items that pertain to your student.

Student Information

The student information link has such things as contact phone numbers, address, etc.

To request a change to your child's information, just do the following:



Click on the link to Request Change(s) to my Child's Information

Then you will have options of requesting changes to Student, Family Address, or Family Information. Click on Request Changes for your child.

[Request Changes for James](#)



Click on the desired item and make the desired changes

The following example shows how to change your primary phone number
Select change Family Information

| | | | | | |
|----------------|------------------------------------|---------------------------------------|---------------------------------------|----------------------|----------------------|
| Primary Phone: | <input type="text" value="(570)"/> | <input type="text" value="888-8888"/> | Ext: | <input type="text"/> | |
| | <input type="checkbox"/> | Confidential | <input type="checkbox"/> | Long Distance | |
| | <input type="text" value="Cell"/> | <input type="text" value="(607)"/> | <input type="text" value="888-8888"/> | Ext: | <input type="text"/> |
| | <input type="text"/> | <input type="text"/> | <input type="text"/> | Ext: | <input type="text"/> |


Click on Save

Gradebook

The gradebook view is used to quickly review any of your students current grades.

The first item to note is that grades are real time. That is, if a teacher enters a grade today at 11:01 AM and you check your student's gradebook at 11:02 AM, you will see the latest grades.

Here is a sample gradebook:

Class Grades 

Samuel (Sayre Junior/Senior HS) [Display Options](#)

*Grades posted to the report card are in bold.
The current term is highlighted.*

| Class | ATH | PR1 | Q1 | PR2 | Q2 | S1 | PR3 | Q3 | PR4 | Q4 | S2 | FNE |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|-----|-----|
| ▶ MdAmHistCP Period 1 (8:10 AM - 8:52 AM) Templeton | 100 | 96 | 98 | 100 | 99 | 99 | | | | | | |
| ▶ EconomicCP Period 1 (8:10 AM - 8:52 AM) Maximiek | 99 | | | | | | 99 | 99 | | | 99 | |
| ▶ Stats CP/ACE Period 2 (8:56 AM - 9:38 AM) Noldy | 88 | 100 | 89 | 92 | 94 | 92 | 91 | 88 | | | 88 | |
| ▶ WebPage Period 3 (9:42 AM - 10:24 AM) Cole | 100 | 100 | 100 | | 98 | 99 | 100 | 100 | | | 100 | |
| ▶ Eng12APACE Period 4 (10:28 AM - 11:10 AM) Mr Frantz | 95 | 99 | 96 | 92 | 92 | 94 | 92 | 95 | | | 95 | |
| ▶ FYEXCP/ACE Period 5 (11:44 AM - 12:26 PM) Cole | 100 | 100 | 98 | 100 | 98 | 98 | 100 | 100 | | | 100 | |
| ▶ Biology2H Period 7 (1:16 PM - 1:58 PM) Pettitt | 95 | 98 | 95 | 97 | 96 | 96 | 97 | 95 | | | 95 | |
| ▶ PhysEd9-12 Period 7 (1:16 PM - 1:58 PM) Mr Romanauski | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | | | 100 | |

Food Service

The Food Service view is used to quickly review any of your student's Food Service purchases and the current balance.

Food Service

| | | |
|---|---|-----------------------|
| Current Account Balance | Today's Lunch Menu | Lunch Calendar |
| Caden: \$0.00 Lunch Type: Normal Dylan: \$1.85 Lunch Type: Normal Garrett: \$3.50 Lunch Type: Normal | No lunch menu details are available for the current date. | |

Caden (Snyder Elementary) [View Totals](#)

There are no payment records for this student.

Dylan (Sayre Junior/Senior HS)

There are no payment records for this student.

Garrett (Sayre Junior/Senior HS)

There are no payment records for this student.

If you want more details it will be on the right hand side of the food service tab.

Schedule

The Schedule view is used to quickly see your student's course schedule.

Here is a sample:

| Schedule | | | | |
|---|---|---|---|---|
| Currently Scheduled Class: Tue Mar 8, 2016 9:39am | | | | |
| Samuel Next scheduled class Period 3 WebPage begins at 9:42 AM | | | | |
| Samuel (Sayre Junior/Senior HS) Display Options Current Year | | | | The current term is highlighted. |
| 2015 - 2016 Print Schedule | Term 1 (08/25/15 - 10/27/15) | Term 2 (10/28/15 - 01/13/16) | Term 3 (01/14/16 - 03/22/16) | Term 4 (03/23/16 - 06/03/16) |
| Period 1 (8:10 AM - 8:52 AM) | MdAmHistCP Templeton 12 Room 229 | MdAmHistCP Templeton 12 Room 229 | EconomicCP Maximiek 12 Room 232 | EconomicCP Maximiek 12 Room 232 |
| Period 2 (8:56 AM - 9:38 AM) | Stats CP/ACE Noldy 12 Room 124 | Stats CP/ACE Noldy 12 Room 124 | Stats CP/ACE Noldy 12 Room 124 | Stats CP/ACE Noldy 12 Room 124 |
| Period 3 (9:42 AM - 10:24 AM) | WebPage Cole 12 Room 129 | WebPage Cole 12 Room 129 | WebPage Cole 12 Room 129 | WebPage Cole 12 Room 129 |
| Period 4 (10:28 AM - 11:10 AM) | Eng12APACE Mr Frantz 12 Room 211 | Eng12APACE Mr Frantz 12 Room 211 | Eng12APACE Mr Frantz 12 Room 211 | Eng12APACE Mr Frantz 12 Room 211 |
| Period 5 (11:44 AM - 12:26 PM) | FYEXCP/ACE Cole 12 Room 129 | FYEXCP/ACE Cole 12 Room 129 | FYEXCP/ACE Cole 12 Room 129 | FYEXCP/ACE Cole 12 Room 129 |
| Period 6 (12:30 PM - 1:12 PM) | Study Hall Mr Frantz 12 Room 211 | Study Hall Mr Frantz 12 Room 211 | Study Hall Mr Frantz 12 Room 211 | Study Hall Mr Frantz 12 Room 211 |
| Period 6C (12:42 PM - 1:12 PM) | Lunch C 12 Room CAFE | Lunch C 12 Room CAFE | Lunch C 12 Room CAFE | Lunch C 12 Room CAFE |
| Period 7 (1:16 PM - 1:58 PM) | Biology2H Pettitt 1 Room 159 PhysEd9-12 Mr Romanowski 2 Room GYM | Biology2H Pettitt 1 Room 159 PhysEd9-12 Mr Romanowski 2 Room GYM | Biology2H Pettitt 1 Room 159 PhysEd9-12 Mr Romanowski 2 Room GYM | Biology2H Pettitt 1 Room 159 PhysEd9-12 Mr Romanowski 2 Room GYM |
| | Biology2H | Biology2H | Biology2H | Biology2H |

Log Out

When finished using the SASD Skyward Family Access, make sure that you Exit.

