

SAYRE AREA SCHOOL DISTRICT TECHNOLOGY TIPS

END USER – LOCKING A STUDENT PC AND TAKING A SCREENSHOT

Purpose

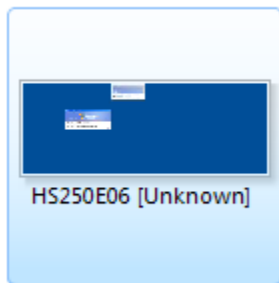
To describe how to lock a student's PC and take a screenshot of inappropriate activity for reporting.

Note: for the **Blank Screen feature**, you **cannot screen capture** the inappropriate activity, but you can **freeze and screen capture** inappropriate activity with the **Block Input** feature – but the Block Input feature does not cause the student's screen to go blank.

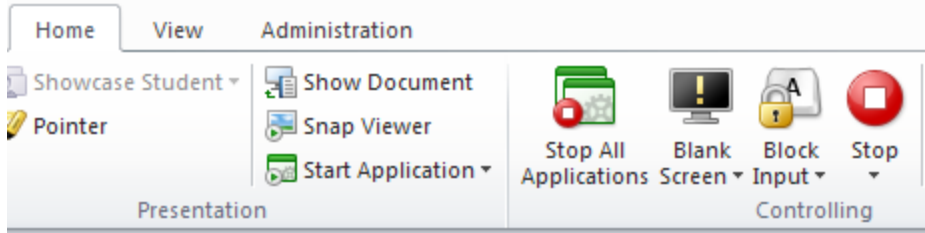
Procedures

From the Vision Master,

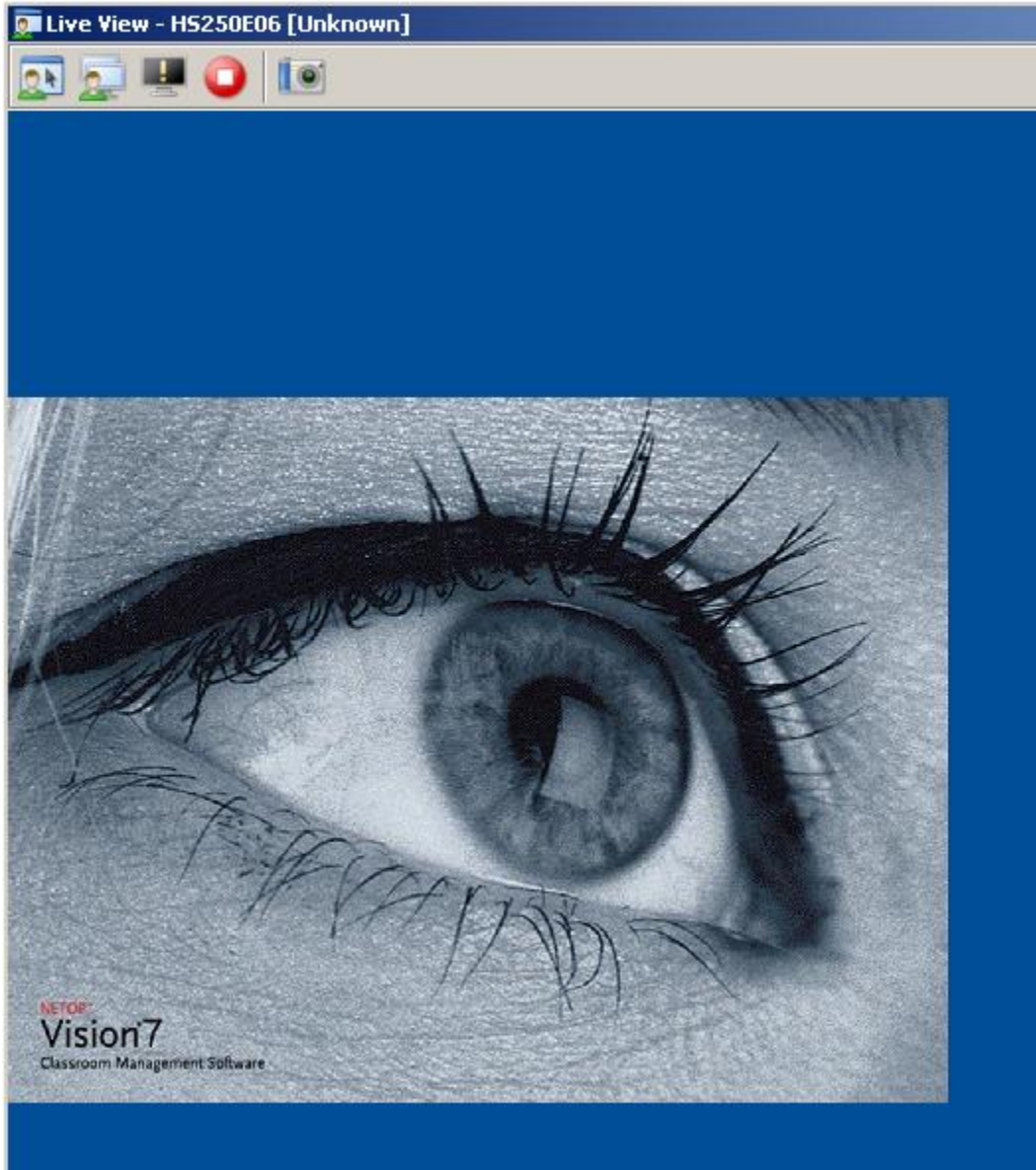
Select the student computer



Go to the Home tab



Click on Blank Screen



Locking the user makes it so that they can only see the Vision eye

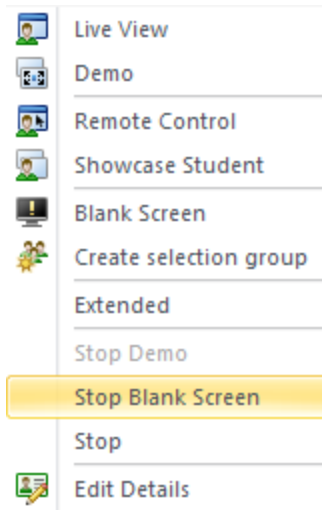
Right click to select Unlock

Nick Rava

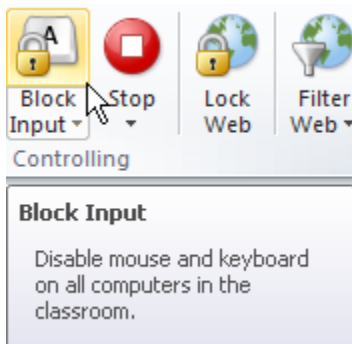
4/5/2011

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Z:\Tech\TechTips\Vision\v.7\End User - Locking a Student PC and Taking a ScreenShot (version 7).docx



To capture inappropriate activity on a student PC for reporting purposes, click

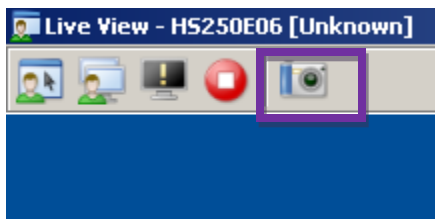


(this is under the Home tab)

NOTE this will disable mice and keyboards for **all** computers in the Vision classroom

To take a screenshot, double click the PC

See the Screenshot icon towards the top of the window



You can then save the file and send it in an email for reporting.

To stop the block, click the stop button

