

# Grade Improvement Request Form

RE: Grade Improvement Opportunity

Sayre High School gives any student who fails a class during the first, second, or third marking period the opportunity to do make-up work and raise the marking period grade to a 70% level. To take advantage of that opportunity, **this form must be signed and returned to that teacher within two weeks after the end of the marking period for which grade improvement is requested.** The student will then be permitted to begin working on the required make-up work. **If the student does not complete and submit the request to improve the grade or does not complete the required make-up work, the grade that was originally given for the nine weeks will stand.** If the make-up work is completed in a satisfactory manner, the grade will be raised to a **maximum of 70%.**

To take advantage of the grade improvement opportunity:

1. File in student name, teacher and class.
2. Include Parent/Guardian and student signatures.
3. Present completed form to the appropriate teacher within two (2) weeks of the ending date for the marking period you want to do grade improvement for.

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## GRADE IMPROVEMENT REQUEST

Name of student \_\_\_\_\_

Teacher \_\_\_\_\_

Class \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

**Return to the above teacher within 2 weeks after the end of the marking period.**